

# ISTITUTO COMPRENSIVO ALBERTO MARVELLI

KINDERGARTEN – PRIMARY SCHOOL – MIDDLE SCHOOL

Via Covignano, 238 - 47923 RIMINI

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## Anti-COVID rules for families and pupils

1. Families check pupils' body **temperature** at home every day before going to school, as required by ISS Covid19 Report no.58/2020.
2. Parents **must not send their children to school** if their fever exceeds 37.5° or if they have other symptoms (e.g. cough, headache, gastrointestinal symptoms, sore throat, breathing difficulties, muscle pain, nasal congestion, chills, loss or diminished sense of smell or taste, diarrhea), or if they have come into contact with COVID patients or people in precautionary isolation in the previous 14 days.
3. All pupils in primary and secondary school must be equipped by the family with a **surgical or other type of mask** (e.g. community mask), to be used when entering, leaving, moving around the school, even to access the toilets, when the interpersonal distance of 1 metre among the pupils' buccal rhymes and on other occasions indicated by the school staff cannot be guaranteed. It is opportune to use a hygienic container to store the mask when it is not intended to be used.
4. The access to the **secretary's office** will be guaranteed every day, according to the scheduled time, always by **appointment**, in cases of requests that cannot be assisted electronically or by telephone. Visitors will have access to the secretary's office after registering their personal details, telephone number, date of access and time of visit.
5. **Parents are not allowed to enter the school** unless they have been contacted by the school or for serious reasons. If they forget school materials or other personal belongings, parents are requested not to go to school: children and kids can do without them.
6. The **educational material** of each class cannot be shared. The didactic material of the kindergarten cannot be shared among classrooms. Children's toys will be sanitised daily if used.
7. It is not allowed to use **toys brought from home**, in any order of school, including kindergarten.
8. Pupils must avoid sharing their **school material** with their classmates.
9. Pupils must avoid leaving **personal belongings** at school, especially fabric ones, in order to facilitate the cleaning and disinfection of the spaces.
10. Every hour, a **change of air** will be made in the classroom by the teacher, by opening the windows. The air change will be carried out as frequently as possible, in all schools, and whenever it is deemed necessary, depending on the events.
11. In order to avoid a crowd, **access to the bathrooms** will be allowed during class hours as well, with the necessary reasonableness in the requests.
12. Pupils must **wash their hands well** every time they go to the bathroom, using soap and drying them with disposable paper. In each bathroom there is a sign with instructions for proper hand washing. A dispenser with disinfectant gel is available in every classroom and common areas.
13. For the **access to the bathrooms** and other common areas the use of the **mask** is expected, for pupils aged six years and over.
14. During the break the pupils will remain in their classrooms and will be able to have a strictly personal **snack**. No exchange of food or drinks is allowed. During the break, pupils may go to the bathroom in the same way as provided by the Regulation on measures to prevent and contain the spread of SARS - COV-2.
15. In primary schools **the break** will take place outside, where possible. The time of the interval can be differentiated according to the location of the classrooms.
16. The pupils' **water bottles** and **flasks** must be identifiable by name and surname, and in no case can be exchanged among pupils.
17. **Desks** must strictly be kept in the pre-set position. There are two stickers on the floor for each desk, which correspond to the position of the two front legs.
18. Teachers and parents must ensure that children are **constantly educated** so that they do not gather together, respect safety distances, wash their hands and/or use gel, sneeze or cough in disposable paper tissues (provided by the family) or in the elbow, and avoid touching their mouth, nose and eyes with their hands.
19. **Entrances** and **exits** must take place in orderly rows and wearing masks. Entrance/exit routes will be provided in each school complex, where possible using different available entrances, including emergency doors and emergency stairs.

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20. Parents must cooperate to **strictly respect the times indicated** for entrance and exit, which may vary from class to class and will be communicated by the individual school sites.
21. After accompanying or picking up their children, parents must avoid staying nearby the school buildings (footpaths, parking lots, yards, etc.).
22. Every school has **infrared thermometers**. At any time, staff can use them to check questionable situations.
23. If a pupil **feels sick at school** revealing the aforementioned symptoms, he or she will be immediately isolated, according to the indications of ISS Covid19 Report n.58/2020. The family will be immediately notified and is obliged to pick up the child as soon as possible. It is essential to ensure that a family member or a delegate is available during school hours.
24. The precondition that allows the presence in the kindergarten of children, parents or caretakers and of all the staff working in various capacities is:
  - the absence of respiratory symptoms or body temperature above 37.5° even during the previous three days;
  - have not been in solitary confinement in the last 14 days;
  - have not been in contact with people tested positive, to the best of their knowledge, in the last 14 days.
25. In the event of **absence due to illness**, according to the indications of the ISS Covid19 Report no. 58/2020, in order to be readmitted to school a **certificate from the pediatrician or GP** is required: "the child/student can return to school because the diagnostic-therapeutic and prevention course for COVID-19 has been followed".
26. It is not allowed to use personal towels in the toilets. Fabric **bibs** used at the kindergarten must be washed and sanitised by families daily.
27. **Parents of children at the kindergarten** are not allowed inside the building at entry and exit times, except during the period of insertion or in situations agreed with the teachers. The children will be picked up and accompanied by school staff or teachers outside the school. In order to avoid groups outside the school, it is advisable that only one accompanying person goes to the school.
28. **Parents' meetings** with teachers will be carried out online, by videoconference, upon appointment by email.
29. When changing for **physical education** classes, pupils must carefully avoid mixing clothes. Also, throughout the activity, it is important not to share flasks, glasses and bottles. All clothes and personal items should be stored in a personal bag.
30. It is possible to bring from home only snacks. Other food is not allowed and it is not possible to celebrate birthdays or other parties.

For the **canteen service** and other detailed information (**entry and exit routes**, how to enter kindergarten, etc.) please refer to the specific information that will be provided by every school site.

*Traduzione a cura di Cooperativa Eucrante.*

**Cooperativa Eucrante**

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Rimini, 21 Settembre 2020